

Audit and Governance Committee

9 September 2020

Time: 6.00 pm

PLEASE NOTE: This will be a ‘virtual meeting’ held remotely in accordance with section 78 of the Coronavirus Act 2020 and section 13 of the related regulations.

Members of the press and public can view or listen to proceedings by clicking on the link provided on the agenda page on the Council’s website.

Instructions for members of the Committee and Officers to join the meeting have been circulated separately.

Membership:

Councillor Dean Sabri (Chairman); Councillors Robin Maxted (Deputy-Chair) Helen Burton, Sammy Choudhury, Paul Metcalfe, Md. Harun Miah, Amanda Morris and Barry Taylor

Quorum: 2

Published: Tuesday, 1 September 2020

Agenda

- 1 Apologies for absence/declaration of substitute members**
- 2 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**
- 3 Minutes** (Pages 5 - 10)
To confirm the minutes of the last meeting of the Committee, held on 4 March 2020.
- 4 Questions by members of the public**
On matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).
- 5 Urgent items of business.**

The Chairman to notify the Committee of any items of urgent business to be added to the agenda.

6 Right to address the meeting/order of business.

The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such items at the commencement of the meeting.

7 External Audit Report 2018/19 (To Follow)

8 Annual Treasury Management Report (Pages 11 - 28)

Report of the Chief Finance Officer.

9 Covert Surveillance Policies Report (Pages 29 - 50)

Report of the Assistant Director of Legal and Democratic Services.

10 Internal Audit Annual Report 2019-2020 (Pages 51 - 62)

Report of the Chief Internal Auditor.

11 Annual Governance Statement Report (Pages 63 - 90)

Report of the Chief Internal Auditor.

12 Internal Audit and Counter Fraud Quarterly Report (Pages 91 - 102)

Report of the Chief Internal Auditor.

13 Review of Risk Management Report (Pages 103 - 128)

Report of the Chief Internal Auditor.

14 Strategic Risk Register Report (Pages 129 - 144)

Report of the Chief Internal Auditor.

15 Date of next meeting

Information for the public

Accessibility: This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Public Participation: Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to submit a speech on a matter which is listed on the agenda if applicable. Where speeches are normally allowed at a Committee, live public

speaking has temporarily been suspended for remote meetings. However, it remains possible to submit speeches which will be read out to the Committee by an Officer.

Information for Councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Other participation: Please contact Democratic Services for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

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